

**Service Line:** Risk Advisory

**Sub-Service Line:** GRCS-CoE (Governance Risk and Compliance Services – Centre of Excellence)

**Designation:** Analyst

**Location:** Hyderabad

The primary purpose of the role is to:

- Work on Internal Audit and related services like control testing (IFC / SOX) and SOP designing.
- Support in reviews of audit processes like HR, Payroll, Finance, Inventory, Procurement, Statutory & Legal, receivables, Fixed Assets, etc.

#### **Skills & Experience**

- Individual contributor in an Internal Audit team handling a project pertaining to a client.
- Individual with attention to details
- Exposure to working in a team
- Basic knowledge of Microsoft applications required.
- Good to have – Ability to understand procedures to be followed for execution & documentation of below projects: IFC (Internal Financial Controls) Audit, SOX audit, Internal Audit of various departments, Standard Operating Procedures / Policy review

#### **Soft Skills & Experience**

- High delivery impact in Internal Audit activities
- Process knowledge of business functions
- Understanding of Audit approaches
- Proven track record of building strong stakeholder relationships at different organizational levels
- Able to produce high quality deliverables and activities
- Resilient and able to manage challenges in variety of work / sectors
- Results/outcomes-oriented way of working
- Confident and able to work in any type of work environment
- Excellent oral and written presentation skills

ERP Knowledge of SAP / Oracle, etc. is an added advantage

**Qualification:** B.com and BBA Graduate or any commerce graduate with 0 – 12months of Internal Audit experience. Certifications in Internal Audit audits would be preferred

**Interview Process:** In-person interviews at KPMG Hyderabad office on 9<sup>th</sup> June.